

**Camp Ogichi Daa Kwe, LLC**  
**Staff Application**

Return by mail:  
 Camp Ogichi Daa Kwe  
 3515 Michigan Ave.  
 Cincinnati, OH 45208  
 Fax: (513) 772-5673  
 Email: [melyndaroscoe@ogichi.org](mailto:melyndaroscoe@ogichi.org)

Thank you for your interest in being part of the Camp Ogichi Daa Kwe staff.

Please complete the Staff Application form and the Consumer Reports Release. You can email, fax or, mail your completed application. In addition, please have three different individuals who know you well yet are not relatives complete the Staff Reference Questionnaire. Once your file is complete we will get back to you. In the meantime, if you have any questions please don't hesitate to contact Director, Kathy Dix via email at [kathydix@ogichi.org](mailto:kathydix@ogichi.org) or by phone (913) 244-1154 or Assistant Director, Melynda Roscoe via email at [melyndaroscoe@ogichi.org](mailto:melyndaroscoe@ogichi.org) or by phone (307) 699-2468. Seek the joy!

Date of Application \_\_\_\_\_

Name \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Permanent Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

School/Bus. Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

E-mail Address(s) \_\_\_\_\_

Are there any reasons you may have difficulty in performing any of the essential functions (see accompanying list) of the job for which you have applied?  Yes  No

If so, please explain \_\_\_\_\_

If you are hired would you desire or need housing for any person(s) other than yourself at the camp?  Yes  No

**Education**

Years	School	Major(s)	Degree Granted

**Past Employment** (List previous two summers or years. Attach a resume if you have one.)

Dates	Employer	Address/Phone	Nature of Work	Supervisor	Reason for Leaving

Indicate any employer you do not wish us to contact and the reason \_\_\_\_\_

## Camp Experience

Dates	Camp	Director	Address, City, State & Zip	Camper or Staff

**References:** Give names/addresses of 3 persons [not relatives] having knowledge of your character, experience and ability.

Name	Address, City, State & Zip	Phone
		(   )
		(   )
		(   )

What type of position do you want at camp? \_\_\_\_\_ Salary desired? \_\_\_\_\_

Dates available: From \_\_\_\_\_ To: \_\_\_\_\_

In the following list, put numeral "1" before those activities you can organize and teach as an expert; "2" for those activities in which you can assist in teaching; and "3" for those which are just your hobby; "C" for those in which you have *current* certification.

- |                     |                       |                                |
|---------------------|-----------------------|--------------------------------|
| Adventure/Challenge | Reflection Activities | Waterfront Activities          |
| — Climbing          | — Worship Services    | — Canoeing                     |
| — Ropes Course      | — Journaling          | — Diving                       |
| — Initiatives       | — Leading campfires   | — ARC WSI                      |
|                     |                       | — ARC EWS                      |
| Arts and Crafts     | Sports                | — ARC Life Guard Certification |
| — Beadwork          | — Archery             | — Sailing                      |
| — Pottery           | — Baseball            | — Swimming                     |
| — Painting/Drawing  | — Basketball          | — Water Skiing                 |
| — Weaving           | — Fishing             |                                |
| — Leather           | — Bait Casting        | Wilderness Tripping            |
| — Tie-Dye           | — Fly Casting         | — Backpacking                  |
| — Candle Making     | — Informal Games      | — Canoe Tripping               |
| — Photography       | — Rillery             | — Minimum Impact Camping       |
| — Other: _____      | — Soccer              | — Whitewater Canoeing          |
|                     | — Softball            |                                |
| Construction Skills | — Tennis              | Woodcraft                      |
| — Carpentry         | — Yoga                | — Axe & Saw                    |
| — Log Work          | — Aerobics            | — Camping Skills               |
| — Stone Work        | — Weight Training     | — Ecology                      |
|                     |                       | — Forestry                     |
| Dancing             |                       | — Map & Compass                |
| — Native American   |                       | — Survival Skills              |
| — Other: _____      |                       |                                |

Medical Certifications: *Please circle all that apply.*

Basic First Aid

Adult CPR

Wilderness First Aid (WFA)

Infant/Child/Adult CPR

Wilderness First Responder (WFR)

Professional Rescuer CPR

EMT-Basic or WEMT

Other: \_\_\_\_\_

Driving: Some positions require driving around town or to the airport.

Do you have a valid driver's license?  Yes  No

State of Issue: \_\_\_\_\_

Do you have a commercial driver's license?  Yes  No



Dear Applicant:

Please read the following section carefully. Ogichi's wilderness program ventures into Canada for its canoe expeditions. Some crimes in the United States do not permit US citizens to cross the Canadian Boarder. For your benefit please answer honestly and do not sign if you have been convicted of a crime.

Sincerely,



*Voluntary Disclosure:* My signature, which appears below, indicates that I certify I have never been convicted of any crime involving children and/or my conduct with them, sexual or physical abuse, assault or assault and battery, pornography or the distribution or sale of narcotics and/or other controlled substances. In addition, it certifies that I have never been subject to a court order involving assault on or the sexual or physical abuse of another person. I have never been convicted of a crime or misdemeanor that might prevent me from entering Canada, including possession of marijuana (or another controlled substance), drunk driving (D.U.I. or D.W.I), or carrying a handgun.

*Release:* My signature, which appears below, indicates that I authorize investigation of all statements herein and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the director of the camp. I also understand that untrue, misleading, omitted information herein may result in dismissal, regardless of the time of discovery by the camp.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

*All statements become part of any future employee personnel files.*

*Camp Ogichi Daa Kwe, LLC considers applicants and makes employment decisions without regard to race, creed, color, religion, age, sex, place of national origin, handicap, disability, marital or veteran status, or any other legally protected status.*